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To students who are thinking about traveling abroad before summer recess

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Notice on the current alert for overseas travel and stay during the summer recess.

Our university has been informing students about the mindset required for risk management when traveling abroad through risks management seminars, etc. However, with the summer recess approaching, and an increase in the number of students traveling abroad is expected, we would like to remind all students of the importance of risk management once again.

Students who plan to travel abroad during summer recess should enter their information into the Overseas Travel System (TRIP). Also, to assure your own safety, please collect information, read the latest news reports and the Travel Information of the Ministry of Foreign Affairs (MOFA) to check the safety level of the area you intend to visit aside from registration in the MOFA-operated “Tabireg”.

○ **University of Tsukuba Core Site "Overseas Safety & Risk Management"**

<https://www.tsukuba.ac.jp/en/about/risk-safety/>

Information related to overseas safety and risk management is consolidated on this page. Please check this page before traveling abroad.

● **“Travel Guidelines for Students, Faculty Members, and University Employees in Case of a Crisis Overseas”**

<https://www.tsukuba.ac.jp/campuslife/go-abroad-stay/safety/pdf/otn-sisin-en.pdf>

Based on risk information for each country issued by MOFA (Overseas Safety Website), we have established measures for students, faculty members, and employees traveling abroad.

\*These guidelines also apply to transit points. Therefore, even if you are planning to travel to Europe or other destinations, please review your travel plans if any transit point is in an area with risk information Level 2 or higher.

- **Overseas Travel System (TRIP) Entry**

<https://trip.sec.tsukuba.ac.jp/>

The University will use TRIP to track the travel information of students, faculty members, and employees, and will confirm their safety through TRIP in the event of a crisis. When traveling abroad, please remember to enter your information into TRIP.

- **Overseas Safety Leaflet of the University of Tsukuba “7 Things to be checked when students travel overseas”**

<https://www.tsukuba.ac.jp/en/about/risk-safety/overseastravel-leaflet-7things-en.pdf>

This leaflet outlines precautions and procedures to be taken by students before traveling abroad.

- **“Overseas Safety Handbook for University of Tsukuba Students”**

<https://www.tsukuba.ac.jp/en/about/risk-safety/overseassafety-handbook-en.pdf>

This handbook outlines safety measures to be taken overseas. It includes information on the necessary procedures for traveling as well as things to keep in mind during your stay.

- **Overseas Students Safety Management Assistance Service (OSSMA)**

<https://www.bgi.sec.tsukuba.ac.jp/en/safety/ossma/>

The University has introduced OSSMA as a support service for incidents and accidents in travel destinations. OSSMA does not cover expenses such as medical costs in the same way as overseas travel insurance does. It is a service that accurately selects and arranges local hospitals, transportation, etc. in the unlikely event of an incident or accident occurring during your stay at your overseas destination. Students traveling abroad on a program sponsored by the University are required to join OSSMA.

- **Overseas Safety Website of MOFA**

<http://www.anzen.mofa.go.jp/>

Risk information for each country and region issued by MOFA can be found here.

Please check this page before traveling abroad.

○ **MOFA's Overseas Travel Registration Service (Tabireg) and Online Residency Report (ORRnet)**

<https://www.ezairyu.mofa.go.jp/index.html>

If you register with Tabireg, you can receive information from diplomatic missions abroad. If you agree to automatic registration for "Tabireg" when you register as a TRIP user, your itinerary will be automatically registered in "Tabireg" when you create your itinerary in TRIP. In addition, if you are going to stay abroad for more than 3 months, you are required to submit a "Residency Report" according to Article 16 of the Passport Act. Japanese embassies and consulates general will use this information to help in the event of an emergency, so please remember to register before traveling.

Contact: Overseas Risk Management Desk,  
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